

HAUGHLEY PARISH COUNCIL

Chairman: Councillor Alf Hannan

Acting Proper Officer: Councillor Gerald Brown

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Dear Councillor

You are summoned to attend the Meeting of the Haughley Parish Council, which will be held in Haughley Village Hall on **Wednesday 17th October 2018 at 7.00pm**. The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Acting Proper Officer (contact details shown above) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press. Photographing, recording and broadcasting or transmitting the proceedings of the meeting by any means is permitted.

Gerald Brown

Acting Proper Officer

A G E N D A

1. To agree a Chairman for the meeting; Cllr Shaw has been proposed.
2. To receive and consider apologies for absence
3. To receive Councillors' Declarations of Interest in any item on the Agenda
4. To consider any dispensations
5. To approve the minutes of the Parish Council Meeting of 19th September 2018 –
Appendix 1
6. **Public Forum** - Up to 15 minutes Public Participation (at the Chairman's discretion). Each speaker will be allowed 3 minutes to address the Council
7. Report from County Councillor A Stringer – **Appendix 2**
8. Report from District Councillor R Eburne – **Appendix 3**

9. To consider the following Planning Application(s) and agree Council comments and recommendations for submission to Mid Suffolk District Council
 - a) As at 11.10.18, Last application to MSDC Received: Thu 06 Sep 2018
 - b) Any other planning application submitted to the Parish Council prior to the meeting

To note the following

 - c) DC/18/03752 and DC/18/03939 - The Firs 6 Fishponds Way, Haughley. Notification of works to Trees in a Conservation Area. MSDC as LPA DOES NOT WISH TO OBJECT
 - d) DC/18/03740 - Mere Close Farm, Green Road, Haughley. Application for Listed Building Consent - Replacement of windows, replacement of render and installation of external boiler. GRANTED
 - e) DC/18/03740 - Walnut Tree Manor, Haughley Green. Application for Listed Building Consent - Removal of existing modern partition wall, Installation of partition walls, replace shower cubicle and replace roof to single-storey rear extension including new insulation, roofing felt, new battens and plain tiles. GRANTED
10. To consider proposals for the Christmas light switch-on event
11. To receive an update for a Neighbourhood Watch scheme for Haughley (SC)
12. To note UK Power Networks Community Affairs Team letter re Preparations for bad weather
13. To consider litter picking in Haughley during October/November

14. Parishioner representations:
 - a) To consider the content of an email from a former resident of Haughley
 - b) To consider the content of an email on behalf of St Mary's Avenue residents
15. To consider request for funding from HATS (further information)
16. To consider a request for funding from Haughley Voluntary Service
17. To consider the quotation and associated information concerning lighting
18. Finance
 - (a) To receive the Finance Report for June 2018 – **Appendix 5**
 - (i) Bank reconciliation
 - (ii) Budget to actual
 - (iii) Receipts and payments since the last meeting
 - (b) To authorise payments (BACS, SOs and cheque payments)
 - (c) Community Infrastructure Levy (CIL) - to receive an updated schedule of items for inclusion in a Parish Infrastructure Investment Plan (PIIP) – no change since August meeting
19. To note a summary of correspondence received by the Acting Proper Officer since the last meeting
20. **To pass a resolution to exclude the press and public by virtue of the Public (Admissions to Meetings) Act 1960 and the confidential nature of the business to be transacted.**
21. To receive and consider an update on the proposed recruitment of a Parish Clerk/RFO
22. Dates of next meetings:

Parish Council Meeting

Wednesday 21st November 2018 - Venue: Haughley Village Hall at **7.00pm**

Wednesday 19th December 2018 - Venue: Haughley Village Hall at **7.00pm**