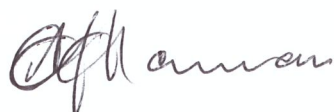


HAUGHLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Wednesday 17 April 2019 in the Village Hall

Councillors Present:	G Brown, Mrs. S Crossman, R Dawson, M Gilson, A Hannan (chairman), Mrs. Y Hannan (vice chairman), Mrs. T Shaw (arrived at item 3) and R Tricker.
In Attendance:	Claire Pizze (Clerk), District Councilor Rachel Eburne and 3 members of the public.
1.	To receive and consider apologies for absence: None received.
2.	To receive Councillors' Declarations of Interest: None received.
3.	To receive any written requests for dispensations: None received.
4.	To approve the minutes of the Parish Council Meeting of 20 March 2019: All Councillors confirmed receipt of the minutes. Mrs. T Shaw proposed to accept the minutes of 20 March as a true record of the meeting and decisions made. Seconded by Mrs. Y Hannan with all in favour the Chairman signed and dated all pages.
5.	Public Forum: A resident addressed the members and spoke about the planning application at 4 Station Road.
6.	<p>To receive a report from District Councillor: A report had been received prior to the meeting by District Cllr Rachel Eburne. District Cllr Eburne highlighted:</p> <ul style="list-style-type: none"> • The Haughley Neighbourhood Plan is due to go to cabinet at MSDC on the 12 June for it to be agreed to go to public referendum. • In addition to the funding advised at last month's meeting a further £400 of locality budget has been obtained towards the Swift Box Project in Haughley. • Housing land supply figure has increased to 5.24 years. This is as a result of the Office for National Statistics releasing new (decreased) figures for potential housing growth. • Wetherden is actively looking at how its Vehicle Activated Signs are being used in the village and it would be good for Haughley Parish to connect with them to co-ordinate all the active signs.

Signed Chairman:



Date:



7.	To receive a report from County Councillor: A report had been received prior to the meeting by County Councillor Andrew Stringer.
8.	<p>Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):</p> <ol style="list-style-type: none"> 1. DC/19/01568: Notification of works to Trees in a conservation Area – Removal of 1no. Chestnut Tree and removal of stump. Location Haughley Village Green, Haughley: It was agreed to <u>SUPPORT</u> the application. 2. DC/19/01643: Householder Planning Application – Erection of a single storey rear extension. Location Old Bells Farm, Wassicks Lane, Haughley, IP14 3NP: It was agreed that no comment was to be made. 3. DC/19/01626: Householder Planning Application – Erection of a two-storey rear extension. Location 4 Station Road, Haughley, Suffolk, IP14 3NP: It was agreed to <u>SUPPORT</u> the application. Comment to be made over concerns around site access for large vehicles as it is on the road, particularly during the building phase.
9.	<p>Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council to note the following determinations made by MSDC:</p> <ol style="list-style-type: none"> 1. DC/19/00901: Householder Planning Application – Demolition of existing garage, erection of replacement single storey side extension and erection of single storey front porch. 15 Old Street, Haughley, IP14 3NT. Planning permission has been <u>GRANTED</u>.
10.	<p>Vehicle Activated Sign (VAS):</p> <ol style="list-style-type: none"> 1. To agree new sites in Haughley for the VAS: R Tricker proposed that the Parish Council makes an application for 3 additional VAS posts at Green Road, Fishponds Way and Station Road and a MSDC CIL 123 Regulation application for the purchase of a further mobile VAS sign. G Brown seconded and all were in favour. 2. To discuss the ongoing maintenance and placement of the VAS: R Tricker reported that he will not be standing again for the Parish Council and it was

Signed Chairman:



Date: 15/05/19

	<p>agreed to discuss the ongoing support for the VAS signs at the May AGM, as Cllr. Tricker currently supports the signs. He advised that the posts mounting them should not be left empty but should host road safety signs. It was agreed to ask Suffolk County Council for 4 additional signs to allow for the new post sites.</p>
11.	<p>That the Parish Council agrees that a bench is purchased by Palmers Bakery to mark the 150 years celebration and is placed on The Green. The Parish Council to be responsible for the bench to be delivered, installed and engraved: The members discussed the bench. A Hannan proposed that the Parish Council agreed that the bench is placed on The Green. R Dawson seconded and all were in favour. All costs will be funded by a donation by Palmers Bakery. When installed, the bench will become a Parish asset.</p>
12.	<p>To agree that the Parish Council appoints 4 trustees and agree that the Haughley Joint Charities is re-formed: The members discussed the Haughley Joint Charities. A Hannan proposed that himself, David Fleetwood, Kieron Palmer and Claire Pizze are appointed trustees to the Haughley Joint Charities. Mrs T Shaw seconded and all were in favour.</p>
13.	<p>To discuss the Haughley and Wetherden Parish News publication and agree any action to be taken: The Chairman reported that he and the Clerk had met with two members of the Haughley and Wetherden Parish News. It was confirmed this is a church publication that has been developed more into a Parish magazine. It was not understood if Haughley PCC or Wetherden PCC make a financial contribution to the production costs. It was confirmed that the £100 additional grant funding for 2019-20 was to cover the cost of a colour page for the Bluebell Woods front page of the April edition. Since the meeting it has been agreed that Wetherden Parish Council would match the additional funding. M Gilson proposed that the Parish Council obtains clarity from the Haughley and Wetherden News committee on the accounts for the publication and that the Parish Council seeks details on the cost of a new layout and production of the News and report back to the Parish Council to discuss and action. R Dawson seconded and all were in favour.</p>

Signed Chairman:



Date:

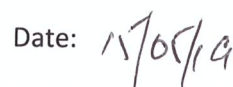
15/05/19

14.	<p>To agree that a quote is sought for 2 new closed (lockable) noticeboards at Haughley New Street and Haughley Green: M Gilson proposed that a quote is sought for 2 new closed and lockable noticeboards. R Dawson seconded and all were in favour.</p>																				
15.	<p>FINANCE:</p> <p>a) The Council confirmed receipt of the finance report for March 2019 prior to the meeting including, Bank reconciliation, Budget to actual and Receipts and payments since the last meeting. No questions or comments were made.</p> <p>b) It was resolved to make the following payments:</p> <table border="1" data-bbox="472 683 1233 1234"> <tr> <td>Air Ambulance (Gallowsfield Wood)</td><td>£50.00</td></tr> <tr> <td>Village Hall (Hall Hire)</td><td>£18.00</td></tr> <tr> <td>JRB Enterprises (Dog Poo Bin)</td><td>£195.60</td></tr> <tr> <td>C Pizzey (Expenses)</td><td>£41.30</td></tr> <tr> <td>SALC (Subscription)</td><td>£614.24</td></tr> <tr> <td>Faxbase (McAfee)</td><td>£36.00</td></tr> <tr> <td>B Online (Internet)</td><td>£32.57</td></tr> <tr> <td>R Cobbold (Wages)</td><td>£249.03</td></tr> <tr> <td>M Adams (Wages)</td><td>£720.93</td></tr> <tr> <td>C Pizzey (Wages)</td><td>£497.63</td></tr> </table> <p>R Dawson proposed the payments and R Tricker seconded and all were in favour.</p> <p>c) The Clerk advised that she had contacted an internal auditor for the 2018-19 audit. The councillors reviewed the effectiveness of the internal auditor. The Parish Council was satisfied that M Balfour is suitable, independent of Haughley Parish Council, holding no role within the Council and having no connection with any current members. The Parish Council also felt that his professional qualification showed that he is competent to carry out the internal audit for a Parish Council the size of Haughley. R Dawson proposed that M Balfour carries out the internal audit for a cost of £250.00 A Hannan seconded and all were in favour.</p> <p>d) The members discussed the reserves report. M Gilson proposed that £10,000 was transferred from the General reserve into the Depreciation, Replacement and Purchase of Assets Reserve, £5,000 is transferred from the General Reserve to the Strategic Reserve and £2,500 is transferred from the</p>	Air Ambulance (Gallowsfield Wood)	£50.00	Village Hall (Hall Hire)	£18.00	JRB Enterprises (Dog Poo Bin)	£195.60	C Pizzey (Expenses)	£41.30	SALC (Subscription)	£614.24	Faxbase (McAfee)	£36.00	B Online (Internet)	£32.57	R Cobbold (Wages)	£249.03	M Adams (Wages)	£720.93	C Pizzey (Wages)	£497.63
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Date:



	<p>Post Office Reserve and transferred to the General Reserve. R Dawson seconded and all were in favour.</p> <p>e) A Hannan proposed that the quote from Town and Village Landscapes of £2,120.00 for the works to the bridge railings, pump, Haughley sign and fencing is accepted once confirmation that the materials are included in the quotation. R Dawson seconded and all were in favour.</p>
16.	<p>To agree a “Planning in Haughley – Applications and Approvals” Theme for the Annual Parish Meeting: A Hannan proposed that the APM Planning in Haughley Theme should be adopted. Mrs T. Shaw seconded and all were in favour. The Clerk to send out the invitations early next week.</p>
17.	<p>To note a summary of correspondence received by the Clerk since the last meeting: Members confirmed receipt of the summary of correspondence received.</p> <ol style="list-style-type: none"> 1. To note correspondence of an event on the first day of the Haughley Festival (Saturday 25 May 2019): No action. 2. To note response from Suffolk County Council following the correspondence from a resident regarding The Folly, Haughley: No action. 3. To note correspondence from MSDC asking for the Parish Council views on the Joint area Parking Plan: Mrs. S Crossman agreed to complete the consultation on behalf of the Parish Council. 4. To note response from Suffolk Highways following the report of the barriers on the land at Fishponds Way: No action. 5. To note response from MSDC Tenant Services Team following the report of the scaffolding poles and bench at Fishponds Way: No action. 6. To note correspondence from Gallowsfield Wood and The Save Our Haughley Swift project: It was agreed that two swift boxes could be erected on the Ron Crascall Pavilion.
18.	<p>Dates of next meeting: Members are asked to note that the next Parish Council</p>

Signed Chairman:



Date: 17/05/19

	meetings are the Annual Parish Meeting on Wednesday 8 May 2019, AGM on Wednesday May 15 2019 and Wednesday 19 June 2019 at the Village Hall, Haughley
	There being no further business, the Meeting was closed at 20.40

Signed Chairman:



Date:

15/05/19